

**U3A Ballina/Byron Inc
Committee Meeting
Friday 17 September 2021**

The Vice- President opened the meeting at 9.35am

Present: Sue Bell Greg Unwin, Heather Munro, Barb McCall, Jill Gibbons & Viv Miller

Apologies: Di Cuthbert, Warren Hastings Harris, John Reid, , Richard Grzegorzulka, Ann Neal, , Andrea Redman-Williams.

Conflict of interest: The Vice-President asked for any conflicts of interest to be declared in relation to the agenda – none were raised.

Minutes of previous meeting: As this is a special meeting. Minutes of earlier minutes will be confirmed at the next regular Committee Meeting.

Treasurer's Report: (see reports attached)

Secretary's Report: (see attached)

Move that Secretary's report be accepted: Warren Hastings Harris Seconded: Jill Gibbons Carried: All

General Business:

After some discussion of the current Department of Health guidelines it was agreed that we ask all U3A Members to only attend if double vaccinated.

Tutors will check attendee certificates and note on the class roll.

Heather and Sue will check Tutor certificates.

An email is to be sent to Members with a covering letter to explain our position. The update Covid safety plan will be circulated at the same time.

Meeting ended 9:52am

Next Meeting 8th September 2021 at 9.30am

Signed as true and correct copy Date

President

U3A Ballina / Byron Inc

TREASURER'S REPORT - August 2021

Nobody paid memberships during August. We still have 484 paid members. (404 renewals and 80 new members)

August 2021 Bank Accounts

- Bank accounts have been reconciled to 31st August 2021 with a total for the two bank accounts and floats of \$144,352.85.
- The total receipts for August were \$820.00. This was the interest earned from the term deposit. The term deposit matured on the 16th of August, and it has been reinvested for another 12 months. The interest rate is .25%. This is low but Sue and I were unable to go to the bank because of lockdown. The most we would have achieved was .30%. The total expenses for the month were \$75.55 leaving a net position of + \$744.55.

Payments for the month:

- The Office Experts July \$43.92
- Telstra August \$31.63

Payments on Mastercard:

- Reckon 1 \$8.00
- Flowers & Champagne \$28.00

The Mastercard balance is now \$732.41

Reports as attached for July:

- Bank Reconciliations for both accounts up to 31st August 2021
- Balance Sheet up to 31st August 2021

I would like this report to be accepted and the payments made be ratified. Barbara McCall (Treasurer)

Moved Sue Bell Seconded: Jill Gibbons

Secretary's Report

We have only one item for discussion at this special meeting.

The agenda item is how will we operate under the current NSW Government Covid restrictions.

My suggestion is that we run with the current restrictions as published on the NSW Health website <https://www.nsw.gov.au/covid-19/rules/limited-restrictions#map-regional-and-rural-nsw>

This means that members and volunteers need to be double vaccinated for all U3A activities. We could ask Tutors to note the vaccination status of members on the class role and then we only need to worry about it once.

Class/groups held in the outdoors can be up to 20 people. Masks are mandatory where social distancing is not possible (e.g. walking 3 abreast on a footpath).

For class/groups held in private homes numbers are limited to 5 visitors and masks must be used where social distancing is not possible.

Indoor classes are limited to the one person in 4 sq mt rule. Masks are mandatory where social distancing is not possible (Unless eating and drinking).

Office volunteers will need to wear masks if not alone in the office. I suggest that we leave the office closed in tern 4.

At this stage we will have a quorum for Friday but those who are unable to attend your comments can be emailed in and I will include your thoughts in the minutes.