

**U3A Ballina/Byron Inc  
Committee Meeting  
Thursday 5<sup>th</sup> September 2019**

The President opened the meeting at 11.00am

**Present:** Greg Unwin, Warren Hastings Harris, Sue Bell, Barb McCall, Ann Neal, John Reid, Diane Cuthbert, Jill Gibbons & Andrea Redman-Williams.

**Apologies:** Richard Grzegorzulka, Heather Munro & Gerti Krebs

**President's Welcome:** The President welcomed participants to the meeting.

**Conflict of Interest:** The President asked for any conflicts of interest to be declared in relation to the agenda – none were raised.

**Minutes of previous meeting:**

Move that the minutes of August 1<sup>st</sup> 2019 be accepted: Sue Bell Seconded: Ann Neal Carried: All

**Business arising from the minutes:**

- Item 7 – U3A Life Membership certificate. Sue has arranged for a 'Life Member' badge be made for Margaret Ball in lieu of a Certificate. Sue moved that Margaret & Mike be invited guests at the U3A Xmas party where Margaret will be presented with the Life Member badge. Seconded by Jill Gibbons & agreed to by All.
- Item 2 – Fripp Oval Leasing. Will be discussed in General Business.
- Item 6 – Telephone. With the rollout of the NBN the telephone setup in the Office will need to be changed. Barb is recommending mobile phone with a data package this will allow for payments to be made with a credit card. This will allow members to pay fees on the spot with their credit card. This system will first be used on the next Enrolment Day as a trial before being used for any other financial transactions in the Office. For security the mobile phone charger will be placed near the safe allowing the Office Volunteer to place the phone on the charger as they leave the Office. Greg requested that Barb investigate the option of having 5G mobile phone access. **ACTION**
- Item 8 – Brunswick Heads reciprocal rights – no feedback as yet. Sue volunteered to follow this up with U3A Brunswick. **ACTION**

**Correspondence In:**

- Westpac bank statements/Telstra bill
- Sage Travel – every year Sage Travel offers U3A a tour of UK Universities. Sue will circulate this offer to the members. **ACTION**
- Epic Promotions email – are doing a deal with Network U3A which we need to investigate. Sue will send this email to committee members for comment. **ACTION**
- Email Roger Smith – Mr Smith has offered all U3A members a free copy of an E- book he has written on health. Sue will also send this email to committee members for comment. Greg asked that comments on both emails be received by Fri 20<sup>th</sup> Sept. All agreed. **ACTION**

**Correspondence Out:**

- Sports & Recreation Submission – refer to General Business Item 1
- Letter to Bunnings – re BBQ dates. Jill suggested to the committee that a more profitable fundraiser could be a cake & raffle stall at Bunnings. Jill will investigate further & report back to the committee. Jill will also email members & canvass support/volunteers for the idea. **ACTION**

**President's Report:** Greg thanked Richard & the sub-committee for their exceptional work on the Sports & Recreational Submission.

Move that President's Report be accepted: Sue Bell Seconded: Warren Hastings Harris Carried: All

**Secretary's & Mullumbimby Reports:** no reports

**Treasurer's Report:** see reports attached.

- Bank a/cs reconciled to 31<sup>st</sup> August. Total bank a/cs + floats \$124,432.70. Total August receipts \$2,741.96 less expenses \$1,417.85 leaving net position \$1,324.11.
- 6 new members + 1 renewal for August = total 561 (153 new members) paid fees this year
- Channon bus trip made a profit of \$485

*Because we are in the middle of the year Barb has done a Profit and Loss statement comparing financial position now with same 6 months last year. (see attached)*

- Monthly payments – Telstra July \$58.86/Aug \$42.99; Cleaning July \$198/Aug \$264; Office Experts \$44; Rents – Northlakes Aug \$120/Sept \$120; Sailing Club key deposit \$65; Mullum subsidy Term 2 \$50.
- Mastercard # Reckon 1 \$5. Cheque \$345.60 will be cashed to bring floats back to \$200 (Social) \$300 (Treasurer).

*The committee agreed that Barb would present to the meeting a 'working budget' giving an overall view of resources & expenses.*

**ACTION**

Move that Treasurer's report be accepted & all payments ratified: Di Cuthbert Seconded: Ann Neal Carried: All

**Social Report:**

- Ann reported her disappointment with the Wharf Café re bad service & table location during Happy Hour for U3A members. Ann will follow up with Management. **ACTION**
- Lunch at Shaws Bay has been organized for Thurs 12<sup>th</sup> September at 12.30pm.

**General Business:**

1. Sports & Recreation Submission Update – a report has been sent to Consultants & Luke in Ballina Council detailing the history of U3A in the area & our current situation (e.g. membership numbers etc). Richard has done a lot of consulting with these people as well as the local MP Tamara Smith. Sue proposed that since there is no set date for the handover of responsibility for Crown properties from the State Minister to Council, we approach Tamara Smith to speak with the Minister on our behalf re amending the terms of the lease from use by AFL/Cricket sporting bodies exclusively to include also recreational use. Doing this will allow U3A to be eligible as co-lease holders. All agreed. **ACTION**
- Diane Cuthbert has been added to the sub-committee re lease position.
2. Update on Fripp Oval Sports Club – the oval fence will be replaced between the AFL/Cricket seasons. The Fripp Hall ceiling has yet to be painted. Sue has passed on the latest available grant for infrastructure items to the Fripp Oval Sports Club. We have suggested to the Club that, air conditioning for the Hall and a car park upgrade would be appropriate. Sue will follow up with the Sports Club at the next meeting. **ACTION**
3. Facebook Procedures Update – Andrea reported to the committee that unlike the Lismore U3A Facebook page where only 2 people can post items, our page is open to all our financial U3A members to post but not delete items. This is to encourage our members to easily communicate with each other & so create a 'community feel'. Nevertheless, privacy issues are addressed by the constant monitoring of the page where unsuitable content can be edited/deleted. Andrea also noted that unlike our Facebook page our Website is open to the World to view & could therefore be a privacy breach as it shows photos of members & committee members/tutors private phone numbers. Andrea proposed that only the Office phone number appear on the Website. If a member needed to contact a committee member/tutor they can contact the Office or leave a message on the general email address. All agreed. Andrea will contact Kim to action this. **ACTION**

4. Privacy & Copyright for photos – Sue will draft a U3A version of 'permission to use photo' document to be signed by members – it will be emailed for comment. **ACTION**
5. Other Business:
- Warren asked the committee if they were open to the suggestion by Dan Murphy's to display U3A brochures in their store. The committee decided that it would be a good idea & that Warren should follow this up. **ACTION**
  - Sue proposed that since the Friday beading class will be reduced to twice a month in Term 4 & it is a very quiet at this time of the year, the Office be closed on Fridays during Term 4. The committee agreed. **ACTION**
  - Sue proposed that the committee reverse the decision taken at the last meeting that Newsletters only be made available to members by email. Some members do not have email or access to the internet & this should be taken into consideration. The number is only about 40 members & therefore U3A can easily accommodate them with a printed copy. The committee agreed to reverse their decision. Sue will let Heather know not to include in the Newsletter that copies only available by email in future. **ACTION**
  - Ann suggested that the committee change their meeting time to either early in the morning or late afternoon as 11am is too restrictive on members wanting to do other things during the day. The committee agreed to email Sue their preferred times/day. **ACTION**
  - Greg will follow up on the election promise of Ben Franklin re 'Regional Senior's Transport' card & the eligibility criteria that could apply to U3A members. Once eligibility is finalized this will be published in the COM minutes & on the Website. **ACTION**
  - Xmas party date/time/venue to be organized by Ann. **ACTION**

**Meeting closed at 12.25pm**

**Next Meeting 7<sup>th</sup> November 2019**

Signed as true and correct copy ..... Date .....

President