

**U3A Ballina/Byron Inc  
Committee Meeting  
Thursday 7<sup>th</sup> November 2019**

The President opened the meeting at 11.00am

**Present:** Greg Unwin, Warren Hastings Harris, Sue Bell, Barb McCall, Ann Neal, Gerti Krebs, Heather Munro, Richard Grzegorzulka, Diane Cuthbert, Jill Gibbons & Andrea Redman-Williams.

**Apologies:** John Reid

**President's Welcome:** The President welcomed participants to the meeting.

**Conflict of Interest:** The President asked for any conflicts of interest to be declared in relation to the agenda – none were raised.

**Minutes of previous meeting:**

Move that the minutes of Sept. 5th 2019 be accepted: Jill Gibbons Seconded: Diane Cuthbert Carried: All

**Business arising from the minutes:** see General Business items of this meeting

**Correspondence In:**

U3A Network by email:

- Anti-discrimination
- Duties of treasurer
- Bullying
- Use of logo for events
- Email response from NR

**Correspondence Out:**

U3A Network by email:

- 2 to UK re logo
- 1 to Network re logo
- 2 Christmas party invitations

Move that correspondence In & Out be accepted: Sue Bell Seconded: Greg Unwin Carried: All

**President's Report:** See attached

- Greg stated it was good to see the Fripp building renovation plans finally been exhibited. He asked the committee to thank its members for their input & in particular Sue Bell for her efforts together with the trustees. Everyone has done a great job. Greg personally commended the committee for working so well together & achieving such excellent results.
- Joy (Office Manager) will now be included on the email minutes list to help her communicate to office volunteers what the committee has decided. **ACTION**
- Bike rides – on Tuesday each week at Faulks Park Riverside Drive Ballina a Qigong course is run from 7.30 – 8.30am by Anna from Byron Bay (which I understand is free). This course is for experienced participants and is not a U3A or Northern Rivers Bushwalking Club (NRBC) activity. However, after Qigong at 8.30am the NRBC run a flat bike ride. NRBC rules allow you to do two of these rides without having to join the Club. Yearly membership to the NRBC is \$30/year.
- It was suggested that Sue Perry be contacted to see if she would be willing to conduct a bike course for U3A  
Moved that the President's report be accepted: Di Cuthbert Seconded: Sue Bell Carried: All

**Treasurer's Report:** - (Sept/Oct) see attached

- Sept bank a/cs reconciled to 30<sup>th</sup> Sept 2019 – total 4 a/cs + floats - \$124,177.18
- Total receipts Sept - \$407.43; total expenses - \$662.95 = net position \$255.52
- 5 new members joined in Sept making 566 paid members for the year
- Payments – Telstra Sept \$59.85, Cleaning Sept \$264, Office Experts Aug \$44, Life member badge \$10, Dolphin Office Choice \$84.50, Northlakes Oct \$120, Cheque to restore floats \$345.60. Mastercard – Reckon \$5, Inkjet cartridge \$50
- Oct bank a/cs reconciled to 31<sup>st</sup> Oct – 4 bank a/cs + floats - \$123,995.51
- Total receipts Oct - \$2,306.26; total expenses - \$2,487.93 = net position \$181.67
- 2 new members joined in October – total of 568 paid members this year

- Payments – Telstra Oct \$45.93, Cleaning Oct \$198, Office experts Sept \$44.
- Rents: Northlakes Nov \$120, Fripp Oval \$1,690, Sailing Club \$240, Presbyterian Church \$240. Mastercard – reckon \$5.

Move that the Treasurer's reports for Sept & Oct be accepted & all payments ratified: Di Cuthbert Seconded: Ann Neal Carried: All

**Secretary's/Mullumbimby Reports:** nil (see General business in this meeting)

#### **Social report:**

- Very successful lunch at Shaws Bay Hotel
- Bus trip Sunday 10<sup>th</sup> Nov fully subscribed
- U3A group for Meals on Wheels Melbourne Cup well attended & enjoyed
- Christmas Lunch – prices based on 50 attending (45 at present). Instead of Happy Santa gift will be asking members to donate to Drought Relief. Margaret Ball won a game of 18 holes golf at Melbourne Cup day function & has donated the prize to be raffled at the Christmas Lunch with proceeds going to Drought Relief.
- 19<sup>th</sup> Nov performance by Belly Dancing group

Move that social report be noted: Di Cuthbert Seconded: Jill Gibbons Carried: All

#### **General Business:**

1. Enrolment Policy & Procedures – Gerti – the committee made the following decisions:
  - Gerti prepare a draft report to circulate to all committee members & all tutors for feedback.
  - This draft will include the suggestion that there be one procedure for open ended classes & another for limited sized classes re pre-enrolment/class size.
  - Enrolment 'in person' not a requirement as could be discriminatory. Email enrolments not be acceptable as members can talk directly to tutors
  - Gerti will submit a final draft at the 5<sup>th</sup> Dec meeting for ratification & call a tutor's meeting thereafter if necessary. **ACTION**
  - On enrolment day a lunch/high tea be put on for tutors in thanks for their generous contribution. **ACTION**
2. Update on Building Extension – Sue
  - AFL/Cricket clubs will be meeting Council to show them our Building Plans. The clubs insisted that U3A be also present.
  - The clubs anticipate their funding will come from Cricket Aus./NSW & AFL Aus. They are hoping Council will fund needed extra car spaces.
  - As U3A not on lease the clubs have not asked or expected financial input from us
  - A further source of income is allocation of sponsorship space on the oval fence. A package put together by Sue will be taken to this Council meeting for approval.
  - Space will be reserved for 3 commercial signs for U3A, AFL & Cricket. If approved Sue suggests we update our signage for notices on the fence, office door & inclusion of a signpost directing members to U3A Office. All agreed
3. Plan of Council Management Process – Richard
  - Richard informed the committee that the Report to Council appeared to be 'exclusively' sport-oriented implying there is no place for U3A.
  - Richard spoke to Luke Marshal & Jessica Saard from Ballina Shire Council and asked if there is any planned community meeting to discuss this plan and if so, is there any point in U3A responding as we are not seen as part of the plan. Our problem is that Fripp Hall operates at present under Crown Law which specifically states that Fripp Hall is to be used only for sport. Only Ministerial intervention could change this.
4. Council Sport and Recreation Facilities Plan – to be exhibited From Wed. 13<sup>th</sup> Nov. A sub-committee involving Sue, Richard, Diane & anyone else interested will meet on Tues. 12<sup>th</sup> Nov at 9am to discuss U3A's position & response to Council's plan.
5. U3A Network Guides – This will be added to our Policies and Procedures when they are updated. **ACTION**

6. Use of International Logo – Sue-

We need a license to use the U3A international logo. Sue attempted to contact the UK office but without success. Sue proposed that in the interim we remove the international logo from all our brochures, website, events etc until granted a license. All agreed. **ACTION**

7. Review of Strategic Plan – Sue will summarize to see where we are & circulate **ACTION**

8. Fundraising

- Bunnings BBQ – committee decided to no longer participate after Fri 14<sup>th</sup> Nov BBQ. Any excess drinks will be donated to the AFL/Cricket clubs
- Bunnings Bake Stall – very good feedback so U3A will have its first stall 7<sup>th</sup> Dec & anticipate to continue into the future.
- Christmas Wrapping – very popular & profitable so will do again this year at Ballina Fair. The roster will be put on notice board Mon 11<sup>th</sup> Nov

*On behalf of the committee Greg thanked Jill & her husband Steve for their good work & generosity of time in organizing the Bunning BBQs*

9. Dates for 2020

- a) **Enrolment Day** – Tues 21<sup>st</sup> Jan 2020
- b) **AGM** – Fri 27<sup>th</sup> March 2020
- c) **Term 1:** Tues. 27h Jan – Thurs. 9<sup>th</sup> April; **Term 2:** Mon 27<sup>th</sup> April – Fri 3<sup>rd</sup> July; **Term 3:** Mon 20<sup>th</sup> July – Fri 25<sup>th</sup> Sept; **Term 4:** Mon 12<sup>th</sup> Oct – 11<sup>th</sup> Dec.
- d) **Friday Forums** – Feb 21<sup>st</sup>/March 20<sup>th</sup>/May 15<sup>th</sup>/June 19<sup>th</sup>/Aug 21<sup>st</sup>/Sept 8<sup>th</sup>/Oct 16<sup>th</sup>/Nov 20<sup>th</sup>
- e) **Trivia** – Easter holidays: 15<sup>th</sup> April; July holidays: 8<sup>th</sup> July; Sept holidays: 30<sup>th</sup> Sept.
- f) **Christmas party** – Fri 27<sup>th</sup> Nov

10. Class Update

Gerti informed the committee of new classes for next year –

- Current Affairs by Brian Lewis Term 2/3 (time/place details to come)
- Guided Meditation classes on Wed & Fri 3-4pm at tutor's home
- Scrapbooking (time/place details to come)

Possible classes –

- Bowling
- Petanque
- Croquet
- French
- Flower Arrangement
- Cycling group

Jewellery and beading meeting only 1<sup>st</sup> & 2<sup>nd</sup> Fri of the month. Tai Chi not continuing, Wine Appreciation not proceeding. Flowers to be given to long-term tutor Faye Duncan and Life Member Margaret Ball **ACTION**.

11. Email update and Newsletter Deadline – 6<sup>th</sup> Dec deadline for Newsletter. Email re Xmas party, Xmas wrapping, enrolment/AGM dates & explanation for fundraising to be sent out to members. **ACTION**

12. Other Business

- Greg reminded the committee of RSL AGM for 9<sup>th</sup> Nov at 9.30am
- Ann received invitation to Lismore U3A Xmas party but can't go so requested two other committee members attend. Warren agreed **ACTION**

Meeting closed at 12.30pm

Next Meeting 5<sup>th</sup> December 2019

Signed as true and correct copy ..... Date .....

President