

**U3A Ballina/Byron Inc
Committee Meeting
Friday June 11th 2021**

The President opened the meeting at 9.30am

Present: Di Cuthbert, Greg Unwin, Warren Hastings Harris, Heather Munro, Barb McCall, John Reid, Richard Grzegorzulka, Ann Neal, Jill Gibbons, Andrea Redman-Williams & Viv Miller

Apologies: Sue Bell

Welcome: The President welcomed participants to the meeting.

Conflict of interest: The President asked for any conflicts of interest to be declared in relation to the agenda – none were raised.

Minutes of previous meeting: Andrea Redman-Williams moved that the minutes of meeting held February 12th 2021 be accepted: Seconded: Warren Hastings Harris Carried: All

Business arising from previous minutes: Nil

Correspondence In:

- Statements from Telstra/Westpac

Correspondence Out:

- Letter to Tamara Smith thanking her for her support re completion of grant works

President's Report: (delivered verbally by president)

- U3A regional meeting was very successful. Bob Birrer, network president, spoke about Insurance obligations of U3A groups, COVID procedures and the need for more PR directed at the community explaining what U3A as an organization is all about.
- Ballina U3A will be hosting the next meeting sometime in August
- Bob is working to make a state wide video re U3A in general terms to go on TV preferably as a community ad. This could be very helpful to us, not as a membership drive but to get us known as a large & successful community organization which will be very beneficial when applying for grants – becoming readily recognizable like 'The Men's Shed' has achieved.

Treasurer's Report: (see reports attached)

- **March 2021**

- Bank Accounts – reconciled to March 31st 2021, total acs/floats \$140,193.66; total receipts \$7,636.70, expenses \$1,484.01, net +\$6,152.69
- Monthly payments – Office Experts \$63.46, Telstra March \$46.30, Cleaning March \$330, Northlakes Hall hire April \$138, Dolphin Office Choice \$58.25, Hall hire Scottish Dancing \$150, contribution to security cameras \$200 & Air con repairs \$498
- Mastercard payments – PO Box (renewal) \$136, Kmart paper \$11.25, Coles Milk \$7.50 & Flowers \$25, Woolworths cockroach baits & folder \$14, Service NSW (QR code) \$47.21, Martin's Bakery tutors cake & sandwiches \$80, Reckon 1 \$8, Officeworks individually packaged biscuits (COVID plan) \$94.85 & Stamps (bulk buy) \$110. Mastercard balance \$466.15

- **April 2021**

- Bank Accounts – reconciled to 30th April 2021, total acs/floats \$148,022.78; total receipts \$10,802.45, expenses \$2,973.33, net +\$7,829.12
- Monthly payments – Office Experts \$44, Telstra April \$44.33, Cleaning April \$132, Northlakes Hall hire May \$138, Fripp Hall hire Term 2 \$2,015, Hall hire Scottish Dancing \$300 & Hall hire Tap Dancing \$300

- Mastercard payments – Officeworks (whiteboard accessories) \$41.50, **Coles milk \$7.50 & Flowers \$25**, Woolworths \$41 (toilet paper) \$16 (coffee), Service NSW (QR code) \$53.23, Reckon 1 \$8, Tip fees \$8.12, **Stamps \$110** & Kmart (paper/hand sanitiser) \$38.25. Mastercard balance \$206.86

Mastercard payments for Coles/Stamps highlighted above may be in error – Barb will check if payments are a duplication already reported in March 2021 (see above)

ACTION:

- **May 2021**
- Bank Accounts - reconciled to 31st May 2021, total acs/floats \$\$147,144.34, receipts \$1,161.15, expenses \$2,039.79, net minus \$878.64
- Monthly payments – The Office Experts \$44, Telstra May \$37.81, Northlakes Hall hire June \$138, C&S Bell (key refund) \$56.96, North Coast Fire Safety \$88, Paradise FM \$165, East Coast Aluminium & Glass (Screen Door) \$620, Mastercard top up \$800 & refunds for bus trip J. Stephan \$30 and G&P Reed \$60
- Mastercard payments – Coles milk, sugar, tea etc \$38.45, Reckon 1 \$8 & Martin’s Bakery \$125 (will be repaid by U3A Network). Mastercard balance \$835.41

Move that Treasurer’s Report be accepted & payments made ratified: Jill Gibbons Seconded: Heather Munro Carried: All

Secretary’s Report: (see attached)

- Future regional workshop meeting – the committee felt that it is unnecessary to have a separate meeting from the Network AGM to discuss regional events/PR/co-operation etc. Di will make further inquiries with Bob Birrer.

ACTION:

Move that Secretary’s report be accepted: Warren Hastings Harris Seconded: Jill Gibbons Carried: All

General Business: (Item 1&2 already covered, see above)

1. U3A Ballina Strategic Plan (attached) review & goal setting for coming year –
 - Friday Forums have not been successful. Lismore U3A picks a topic & opens it up to general discussion by members. Richard will attend next discussion at Lismore & report back to committee if suitable for us to do.
 - A sub-committee was formed to review our Strategic Plan & report back to committee. Di, Sue, Viv & Richard were selected.

ACTION:

ACTION:

Move that sub-committee be formed: Jill Gibbons Seconded: Viv Miller Carried: All

- To raise our profile in the community Barb suggested we have a ‘U3A’ day throughout the Network. Di will raise the idea at next regional meeting

ACTION:

Any Other Business:

- Heather informed the committee that table tennis needs another table to cater for class numbers. Storage is a problem & impacts the sporting clubs. Di suggested that her & Sue will approach Geoff Jacobs to solve this problem
- It was also suggested that one or two committee members should accompany Sue at the sports club meetings as support when U3A matters come before the meeting- Di & Heather offered to do so
- Heather will put a request in the Newsletter for someone to run a chess class as member response has been strong
- Folk dancing is a new class next term. Meditation class & Creative Dance class are not going ahead due to very small numbers attending. Feldenkrais class will continue as well as Social Amblers which has been a great success. Heather also suggested that closed classes should be dropped from the timetable as from next year as well as classes held in private homes.

ACTION:

ACTION:

ACTION:

U3A needs to welcome new members to as many class options as possible. Also, some people are reluctant to go to private homes. All efforts should be made to encourage these tutors to hold classes in Fripp Hall.

ACTION:

- To get to know our wonderful tutors Heather will consider the possibility of profiling tutors in the Newsletter on a regular basis

ACTION:

Meeting ended 10.47am

Next Meeting August 14th 2021 at 9.30am

Signed as true and correct copy Date

President

U3A Ballina / Byron Inc

TREASURER'S REPORT - May 2021

During May 6 more members renewed their membership and 5 new people joined U3A Ballina/Byron Inc. We now have 477 paid members. (402 renewals and 75 new members)

43 people have paid to go on the Mystery Bus Trip on the 17th June. There have been 3 refunds issued.

May 2021 Bank Accounts

- Bank accounts have been reconciled to 31st May 2021 with a total for the two bank accounts and floats of \$147,144.14.
- The total receipts for May were \$1,161.15. The total expenses for the month were \$2,039.79 leaving a net position of -\$878.64.

Payments for the month:

- The Office Experts \$44.00
- Telstra May \$37.81
- Northlakes Hall Hire (June) \$138.00
- C & S Bell (Key refund) \$56.96
- North Coast Fire Safety \$88.00
- Paradise FM \$165.00
- East Coast Aluminium & Glass (Screen Door) \$620.00
- Mastercard Top Up \$800
- Refunds for bus J. Stephan \$30.00 and G& P Reed \$60.00

Payments on Mastercard:

+ Reload \$800.00

- Coles Milk, sugar, tea etc \$38.45
- Reckon 1 \$8.00.
- Martin's Bakery \$125.00 (Will be repaid by the Network)

The Mastercard balance is now \$835.41.

Reports as attached for May:

- Bank Statement up to 31st May 2021
- Balance Sheet up to 31st May 2021

I would like this report to be accepted and the payments made be ratified. Barbara McCall (Treasurer)

