

## Minutes of Emergency Meeting

Held Thursday 19 March 2020

At Fripp Oval

Meeting opened 11 AM

Apologies:

Richard

Ann

Andrea

Gerti

Di

John

Present:

Greg

Sue

Warren

Heather

Jill

Barbara

Topic: Response to Covid-19 virus

1. Sue made the following proposal: "That U3A Ballina/Byron suspend operations for the foreseeable future to take effect 5pm Friday, to allow Friday Tutors to communicate with their classes." Seconded: Warren Carried
2. Notification to members was discussed and it was agreed that the newsletter will be published as usual. Other notifications:
  - a. Website – Action Sue and Kim
  - b. Email to members – Action Sue
  - c. Email to tutors -Action Heather
  - d. Joy to contact office volunteers
  - e. Sue to contact Sailing Club and Methodist Church re rent credits.
3. Any groups, either classes or social activities will be unsanctioned and will not be covered by U3A insurance.
4. Committee meetings will continue to be held in the main room of Fripp Oval whilst observing the social distancing protocols in place at the time of the meeting.
5. An email Committee meeting will be held during the last week of the holidays to reassess the situation.
6. During this time of closure the Committee will take the opportunity to review the constitution and other documents.

Meeting closed: 11:32 am