

**U3A Ballina/Byron Inc  
Annual General Meeting  
Friday 12th March 2021  
10:30 am**

**Agenda**

**President's Welcome and Report on behalf of COM**

**Apologies**

**Minutes of previous meeting held on 3<sup>rd</sup> May 2019**

**Business arising from the minutes**

**Treasurer's report**

**Election of Executive and Committee of Management**

*(Past President Brian Lewis will be our returning Officer)*

**President**

**Vice President**

**Secretary**

**Treasurer**

**Committee of Management up to 8**

**Public Officer**

**General Business**

1. It is proposed that our current constitution format be changed to match the recommended constitution provided by U3A Network NSW. In doing so the content would not be changed with the following exception.

Format change is to be proposed, seconded and voted on.

2. change in the AGM quorum, clause 6C, which currently reads:

6c) A quorum at any General Meeting shall be 25.

It is proposed that this clause be changed to:

6c) A quorum at any General Meeting shall be 20.

Change to clause 6C to be proposed, seconded and voted on.

**Voting on Life membership for Faye Duncan**

**Meeting Close**

**Please note that due to Covid-19 restrictions morning tea will not be provided.**

**U3A Ballina/Byron Inc  
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Friday 12<sup>th</sup> March 2021**

The President Greg Unwin opened the meeting at 10.30am & welcomed the members. The President paid tribute to the traditional owners of the land.

The Secretary Sue Bell read out the apologies of the 21 members unable to attend (see list attached). Sue then verified that we had a quorum of 33 members allowing the AGM to proceed (see list attached)

**President's Report:** Greg read out the report to members (see attached)

- Greg acknowledged the tough year we had all endured due to COVID restrictions & praised the committee for their excellent efforts in making things work.
- He referred to the Strategic Plan Objectives 2019/2020 reviewing classes (40 classes in 20 venues), brainstorming issues & setting up reciprocal rights with Brunswick Heads and Lismore U3As where Ballina U3A members can attend classes without cost.
- He thanked the following members - Gerti Krebs for her diligent work as Tutor Liaison Officer, a role she has handed over to Heather Munro, & for her continuing commitment as tutor at Mullumbimby; Ann Neal for her excellent work in the demanding role of Social Officer; Andrea Redman-Williams in setting up & monitoring our Facebook page & doing a fantastic job; Heather Munro in editing a wonderful Newsletter & contributing articles on U3A to the Advocate up until the Newspaper environment so dramatically changed; Sue Bell in ensuring relevant & regular communication with members via emails and now as the new Manager of our website excelling in these roles; Kim Pendreigh for all her years as Web Manager before passing the baton to Sue; the great job done by Joy Schneider as Office Co-Ordinator; Richard Grzegorzulka for all his work in liaising with Council on the Sport and Recreation Facility Plan/Survey & Jill and Steve Gibbons for their dedicated and successful fundraising efforts together with their maintenance repair contributions to our Office.

Move that the President's report be accepted: Warren Hastings Harris Seconded: Andrea Redman-Williams Carried: All

**Minutes of the previous AGM:** Sue read out the minutes (3<sup>rd</sup> May 2019) to the members

- Sue informed members that following a suggestion raised at the last AGM our 2 Term Deposits have been amalgamated into one. Also, as requested, a cut off date of April 1<sup>st</sup> for membership renewals has been established.

Move that the minutes of the previous AGM (3<sup>rd</sup> May 2019) be accepted: Sue Bell Seconded: Warren Hastings Harris Carried: All

**Treasurer's Report:** Barb McCall read out the report to the members. Due to COVID restrictions preventing an AGM in 2020, reports for the 2019-2020 & 2020-2021 Financial Years were read. (see attached)

Move that the Treasurer's report for 2019-2020FY be accepted and payments made be ratified: Di Cuthbert Seconded: Andrea Redman-Williams Carried: All

Move that Treasurer's report for 2020-2021FY be accepted and payments made be ratified: Sue Bell Seconded: Greg Unwin Carried: All

**Election of Executive Committee Management:**

Brian Lewis conducted the election proceedings. He informed the meeting that no nominations had been received for the positions of Secretary or Treasurer but all the other

10 positions had received one nomination each & so in accordance with the constitution these 10 nominees have been duly elected.

Brian called for nominations for Secretary from the floor. Di Cuthbert nominated Sue Bell, Seconded by Warren Hastings Harris. As there were no other nominations Sue was declared duly elected. Brian then called for nominations for Treasurer from the floor. Viv Miller nominated Barb McCall, Seconded by Andrea Redman-Williams. As there were no other nominations Barb was declared duly elected.

Executive Committee:

President:	Diane Cuthbert
Vice President:	Greg Unwin
Secretary:	Sue Bell
Treasurer:	Barb McCall

Committee of Management:

Warren Hastings Harris	Richard Grzegorzulka
Heather Munro	Jill Gibbons
Ann Neal	Andrea Redman-Williams
John Reid	Viv Miller

**General Business:** Di Cuthbert took over the meeting as the newly elected President. She thanked Greg for his work during the last 3 years as President & hoped to improve on the efforts made so far by committee members.

**Proposal to change the format of our current constitution to that recommended by the U3A Network NSW**– there is no change in content with the exception of Clause 6c Proposed by Sue Bell that the format of our constitution be changed to the recommended constitution provided by U3A Network NSW: Moved: Mahullah Bosnic Seconded: Greg Unwin Carried: All

**Proposed change to Clause 6C of the constitution**

*Change in the AGM Quorum, Clause 6c* – Sue pointed out to the meeting that Clause 6c at present requires 25 paid up members to constitute a quorum. The experience in the past has shown that this has been difficult to achieve & so the number needed for a quorum should be reduced to ensure an AGM can proceed. The Network constitution requires that number to be 10 members. As our committee is made up of 12 members, to adopt the Network recommendation leaves the committee open to the perception that future AGMs could be conducted solely by committee members without the participation of other members. This is not ideal and so Sue proposed that the number needed to constitute a forum be 20 members

Proposed by Sue Bell that Clause 6c of the Constitution be changed to ‘A quorum at any General Meeting shall be 20’: Moved: Ann Neal Seconded: Warren Hastings Harris Carried: All

- *Life Membership for Faye Duncan:* Di read out the submission from Sue Mason to nominate Faye Duncan for U3A life membership. Di endorsed the submission & asked the meeting to vote – the nomination was unanimously agreed to.

**Meeting closed at 11.10am**

Signed as a true & correct copy ..... Date .....

President

Signed as true and correct copy ..... Date .....

President

## U3A Ballina / Byron Inc

### TREASURER'S REPORT - February 2021

This is the final report for the 2020/21 Financial Year. The total number of members who paid during 2020 was 513 (410 Renewals and 103 New Members). That is 58 less members than the previous financial year. During January 2021 there were 34 new members who joined and 68 people who paid their membership renewals. During February 2021 there has been 20 new members join and 186 people have paid their membership renewals. That means that so far this year 254 people have renewed their memberships and 54 new people have joined U3A Ballina/Byron Inc. There are about 250 people who have not renewed their membership yet.

#### February 2021 Bank Accounts

- Bank accounts have been reconciled to 28<sup>th</sup> February 2021 with a total for the two bank accounts and floats of \$134,040.97.
- The total receipts for February were \$10,693.20. The total expenses for the month were \$4,646.10, leaving a net position of +\$6,047.10.
- Our Total Income for the year was \$25,771.23 and our Total Expenses were \$29,898.11. That means our Net Position is - \$4,126.88. This total is lower than last year because we have paid for the air-conditioning (\$11,780) and the remodelling of the office (\$3,013). We will also be paying for a security screen door for the office soon. Steve Gibbons also painted the outer office and the new door. If you have not had an opportunity to see all the work which Steve and the committee have done, I invite you to have a look while you are here.
- We are no longer doing any gift wrapping, Bunnings barbeques or fundraising activities. We decided that charities needed the opportunity more than us during the COVID crisis.

#### Payments for the month:

- The Office Experts \$44.00
- Telstra February \$53.38
- Cleaning February \$264.00
- Refund to Gerti for hall hire \$50
- Northlakes Hall Hire (March) \$138
- Fripp Oval hall hire Term 1 \$1,690.00
- Insurance (Professional & Volunteer) \$627.96
- Network Fees, licences & Public Liability \$671.71
- Sue Bell Refund for Keys \$56.96 Refund for badges \$40.00
- Dolphin Office Choice \$51.50
- Mastercard Top up \$868.57

- Sailing Club – Tap Dancing Hall Hire \$90.00

**Payments on Mastercard:**

- Reckon 1 \$8.00
- Stamps \$110.00

The Mastercard balance was \$131.43. It has been topped up with \$868.57 so the balance is now \$1,000 for the start of the 2021/22 financial year.

**Reports as attached for February 2021**

- Bank Statement as at 28<sup>th</sup> February 2021
- Balance Sheet as at 28<sup>th</sup> February 2021
- Profit and Loss for the 2020/21 Financial Year

**I would like this report to be accepted and the payments made be ratified. Barbara McCall (Trea**