

# Proposed changes to the constitution of U3A Ballina/Byron Inc

**Preamble:** The Associations Act has recently been changed and it is now necessary to change our constitution in accordance with those changes.

**The changes are as follows:**

## Section 4. Management

(b) Add: The maximum term an office-bearer can serve is three (3) consecutive years in a particular role.

(d) Add: If the number of Committee members is less than the number required to make a quorum, then the existing Committee members may appoint enough financial members to establish a quorum.

## Section 6. General Meetings

(d) Change to: A Special General Meeting shall be called by the Secretary within 28 days of receipt of a directive of the Management Committee or by electronic or written request of 20 members, specifying the business to be conducted at the meeting.

Add (e): A general meeting may be held at 2 or more venues using any technology approved by the committee that gives each member a reasonable opportunity to participate.

Add (f): A member who participates in a general meeting using that technology is taken to be present at the meeting and, if the member votes at the meeting, is taken to have voted in person.

## Section 7. Voting

Add C): Electronic ballots can be conducted to determine any issue or proposal as decided by the committee. NOTE: a combination of a general meeting and electronic ballot or postal ballot is not allowed.

Add the following clauses:

43 – Change of name, objects and constitution

An application for registration of a change in the association's name, objects or constitution in accordance with section 10 of the Act is to be made by the Public Officer or a Committee member.

44 – Custody of books etc

Except as otherwise provided by this constitution, all records, books and other documents relating to U3A Ballina/Byron Inc must be kept in New South Wales at the official address of U3A Ballina/Byron Inc, or as directed by the Committee.

45 Inspection of books etc

- (1) All records, financial documents, constitution and minutes of all meetings are to be made available for inspection to members free of charge.
- (2) A member may obtain a copy of any the documents mentioned above on payment of a fee of \$1 per page.
- (3) Despite subclauses (1) and (2), the committee may refuse to permit a member to inspect or obtain a copy of records that relate to confidential, personal or legal matters or where to do so may be prejudicial to the interests of U3A Ballina/Byron Inc.